



**GOVERNMENT OF SIKKIM
FINANCE DEPARTMENT
GANGTOK**

No.1(2)/89-90/Bud/Fin/12

Dated: 19.01.2024

CIRCULAR

The Finance Department is in the process of preparing the Annual Budget for the financial year 2024-25. In order to project the requirement under all Centrally Sponsored Schemes, the Heads of the Departments are requested to forward a statement showing the estimated amount required to be projected in the Demands for Grants for the financial year 2024-25. The requirements of budget provisions should be based on the revised procedure of fund flow vide Office Memorandums F. No 1(13)/PFMS/FCD/2020 dated 23rd March 2022, F. No 1(13)/PFMS/2020 dated 16th February 2023 and guidelines of the schemes, as well as Statement 4A of Expenditure Profile of the Union Budget.

Needless to mention that in order to project a more realistic figure and to avoid excess or short projection under CSS, these may be supported with copies of sanction orders or administrative approvals received from the concerned Ministries of the Government of India.

The above information may be sent to the Budget Division of the Finance Department latest by **31st January 2024**. However, if no information is received by the last date as specified above, it shall be presumed that there are no new projections to be made by the departments during the F.Y. 2024-25.

This may be treated as urgent.

Sd/-

**Controller of Accounts – cum – Secretary,
Finance Department**

Copy to:-

1. All Secretaries/Heads of Departments.
2. The Registrar General, High Court of Sikkim, Gangtok.
3. The Member Secretary, State Legal Service Authority.
4. All Resource Controlling Officers (RCOs).

**Principal Director (Budget)
Finance Department**